

Friendsgiving Party Checklist

A guide to inspire your own unique style of hospitality.

Step by Step

1. Select DATE & TIME
2. Decide on Food Theme
3. Create & Send Invitations
4. Plan Set-Up & Decorating
5. Prep Music & Activities
6. Double-check the Details
7. Party & Clean-Up



Simple Table Decor Ideas

- candles
- pine cones
- gourds
- mini pumpkins
- dried flowers
- fresh flowers, small potted plants
- apples, pear, grapes, figs
- cranberries, pomegranate
- acorns, nuts
- leaves
- burlap
- mini lights
- candy-filled mason jars
- cheese board
- mini pies
- cloth napkins
- brown butcher paper & colored pencils or markers
- herbs, vine, greenery

Necessities

- ice, ice bucket, ice tongs, or scoop
- glassware, stemware, cups
- plates - dining, dessert
- platters, serving bowls
- utensils, serving spoons, carving knife
- napkins - dinner, cocktail (2 per person)
- shopping list, groceries
- wine, beer, and/or soda - bottle opener
- tables - dining or buffet, drinks
- tableclothes
- chairs, seating
- trash can, garbage bags
- dishwashing soap, cleaning supplies

Considerations

- potluck sign-up sheet
- containers for leftovers, giving and keeping
- space to chill beverages—it takes beer, wine, and soda 20 minutes to chill on ice a large tub or cooler can be used in a back room
- extra paper towels, toilet paper
- condiments, butter, whipped cream
- salt and pepper
- coffee, an assortment of tea bags
- cream and sugar
- bread basket
- wine aerator
- bar garnishes (lime, lemon, olive)
- club soda (for anything that may spill, a great spot remover)
- coat rack (hangers or a separate room to put coats)
- a place to put boots or umbrellas
- accommodate guests with a physical disability; elevator, wheelchair access